

Agenda

**Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549**

November 19, 2013 @ 8:30 a.m.

Committee Members: James Braughler, Chair; Greg David; Pamela Rogers, Secretary; Jim Schroeder, and Dick Schultz, Vice-Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of October 22, 2013 minutes
7. Communications
8. Fourth quarter retirement recognitions
9. Monthly Financial Report
10. Report of new hires starting above minimum
11. Consideration of a resolution creating a pool of occasional part-time Group Home Workers at Human Services
12. Consideration of a resolution to restructure job duties and reclassify positions at Fair Park
13. Consideration to amend our contract for flexible spending benefits to allow a \$500 carryover extension per IRS notice 2013-71
14. Review of Employee Deferred Compensation survey and consideration of ceasing the current plan with Nationwide which includes a guaranteed 3.5% fixed fee and adopting a plan with 0% fee structure
15. Update on Medical Examiner position.
16. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(e), consideration of union negotiations, and Wisconsin State Statutes 19.85 (1)(f), consideration of an employee's specific medical history as it relates to a leave of absence request
17. Reconvene into open session for consideration and possible action regarding items discussed in closed session
18. Set next meeting date and agenda
19. Adjournment

Next scheduled meeting: December 17, 2013 @ 8:30 a.m.

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.